

145 MEARS STREET SUNNYSIDE PRETORIA 0001 • P O BOX 27169/27167 SUNNYSIDE 0132
TEL (012) 441-4609/4614 • FAX 0865507151 or 0865507153 • DX 227/247 PRETORIA

WANTED!!

ATTORNEYS TO TEACH PRACTICE MANAGEMENT

HIGH PRIORITY

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L.E.A.D (LSSA) urgently requires experienced attorneys to present / instruct the Practice Management Course to train attorneys 'how to run a legal business efficiently'.

Please note:

- Academic Qualification
- Experience NO requirement
- Legal Background a necessity
- Guidance in training technique will be offered
- Enthusiasm essential
- Training part time, AFTER HOURS (Limited hours involved)
- Course Material is available
- A fee per hour applies
- Minimum lectures: workshop format

PLEASE COMPLETE:

I prefer to provide training in:

Module 1	General Introduction to Management	
Module 2	Risk Management and Insurance	
Module 3	Finance and Bookkeeping	
Module 4	Systems and Technology	
Module 5	Practice Administration	
Module 6	Marketing of Legal Services	
Module 7	Human Resource/People Management	
Module 8	Strategic Management	

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Firm:	<input type="text"/>	Title:	<input type="text"/>	Date of Admission:	<input type="text"/>
Areas of Law in which you practice: (if applicable)					
1.	<input type="text"/>	2.	<input type="text"/>	3.	<input type="text"/>
Experience in training Management - please specify: e.g. "PLT"		<input type="text"/>			
Tel:	<input type="text"/>	Fax:	<input type="text"/>	Cell:	<input type="text"/>
E-mail:	<input type="text"/>			Docex:	<input type="text"/>