

2-DAY WORKSHOP



PROPERLY PREPARING LIQUIDATION & DISTRIBUTION ACCOUNTS IN DECEASED ESTATES

ABOUT THE 2-DAY WORKSHOP

LEAD takes great pleasure in presenting this popular annual workshop again in 2012. Its aim is to provide you with a comprehensive understanding of the legal requirements for setting up Liquidation and Distribution accounts (L&D accounts) in deceased estates. It covers how to draft these accounts properly, from the basics of L&D accounts to dealing with more complicated matters.

Day 1:

- Theory and basics of L&D accounts
- Joint estates, accrual, maintenance, redistribution agreements.

Day 2:

Estate Duty Account, Fiduciary Assets Account.

PRESENTER

[Ceris Field](#) is an attorney, notary and conveyancer specialising in wills, estates and trusts. Ceris lectures in the administration process involved in deceased estates throughout South Africa including the Cape Law Society where she trains candidate attorneys and the Cape Town University School for Legal Practice



TOWN/CITIES AND DATES

16 & 17 August 2012	East London
08 & 09 October 2012	Johannesburg
11 & 12 October 2012	Pretoria

LEAD makes use of reputable venues. The venue for this seminar/workshop will be confirmed by LEAD with registration confirmation.

WHO SHOULD ATTEND?

All legal practitioners

TIME

09:00 – 16:00 on both days.

REGISTRATION FEES (VAT INCLUSIVE)*

Practising attorneys: R 950 per person

Candidate attorneys / support staff: R 780 per person

Practising attorneys from firms located further than 200 km from the closest venue: R 600 per person

Non-practising attorneys / Others: R 1800 per person

- 5% discount is offered for 5 or more delegates from the same firm/organisation.
- The registration fee includes full workshop material, all refreshments and lunch.
- A certificate will be issued on full attendance of the workshop.
- Limited seats are available at all centres and registrations will be confirmed on a first-come, first-served basis.

HOW DO I REGISTER?

Please type your details on the form on page 2 after you have saved it on your computer. Email the completed form together with your payment details or proof of payment to annelie@lssalead.org.za.

Payment can be made up-front by cheque, credit card or direct deposit. No registration will be confirmed if the payment details or proof of payment has not been included.

Any person who has registered for a seminar and fails to cancel (in writing) at least 48 hours prior to the seminar, shall be held liable for the payment. All refunds must be claimed in writing not more than 15 business days after cancellation.

LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.

Save the form (page 2) to your computer and type in your details. E-mail to annelie@lssalead.org.za

If you have questions on the seminar/workshop itself, please contact seminars@LSSALEAD.org.za
LEAD Contact numbers: +27 (0)12 441-4645/4613/4608

If you have questions on registering for the seminar/workshop, please contact annelie@LSSALEAD.org.za
LEAD Contact numbers: +27 (0)12 441 4669 (direct) | +27 (0) Tel: +27 (0)12 441 4600 (switchboard)

* The Attorneys Fidelity Fund provides a substantial measure of funding to LEAD for training allowing LEAD to offer quality training products at affordable fees to practising attorneys and candidate attorneys.

**REGISTRATION FORM:
DECEASED ESTATES 2012**

Forward your completed registration to the LEAD Registrations Department.
By fax: 012 341 4190 or by e-mail: annelie@LSSALEAD.org.za
Tel: 012 441 4669/8. Please complete a separate form for each delegate.

INSTRUCTIONS ON HOW TO COMPLETE THE FORM

1. Save the form on your computer and then type your details directly onto the form where indicated - _____.
2. Where a block appears, please select the correct block to look like this .
3. Save and email the form to annelie@LSSALEAD.org.za together with proof of payment.
4. **Credit card payments:** Print out the form and sign where indicated. Scan and email; or fax to the above details.

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TYPE OF DELEGATE

- Practising attorneys: R 950 per person Candidate attorneys/support staff: R 780 per person
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 Non-practising attorneys/Others: R 1 800 per person

A **5% discount** applies for 5 or more delegates from the same firm/organisation. If this applies to your firm/organisation, please contact seminars@lssalead.org.za for the applicable fees.

YOUR DETAILS

Surname:		First name:	
ID number:	Gender: F <input type="checkbox"/> M <input type="checkbox"/>	Your position:	
Firm/company:	City/Town:	Title:	
Tel: ()	Fax: ()		
Cell:	Email:		

Postal address:	Postal code:
Home address:	Postal code:
Docex address:	Race (for reporting reasons):

PAYMENT OPTIONS (Registration will be confirmed only if the payment details or proof of payment has been received.)

Payment by Credit Card: Card type: MasterCard Visa

Budget facility to be used? No Yes Number of months: Amount: R

Card expiry date: Card holder's name:

Card number:

Signature: Date:

Payment by cheque: (NB: payable to "Law Society of South Africa") Amount: R

Payment by electronic funds transfer (EFT):

Account Name: Law Society of South Africa	Amount: R
Account: 6200 9641 079	Bank: FNB Pretoria
Reference: TEL NO/FIRM/NAME/SEMINAR DEC	Branch Code: 251445

Special Dietary Requirements (if any): Disability: No Yes Nature of disability:

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