



**rural development  
& land reform**

Department:  
Rural Development & Land Reform  
**REPUBLIC OF SOUTH AFRICA**

OFFICE OF THE REGISTRAR OF DEEDS: PRETORIA  
Private Bag X183, Pretoria, 0001; Tel: 012 338 7034; Fax: 012 338 7103

**REGISTRAR'S CIRCULAR 18 OF 2015**  
**LATE LODGEMENT OF DEEDS**

**1. Purpose**

The purpose of this circular is to regulate the procedure for late lodgement.

**2. Background**

The office of the Registrar has identified a vacuum in the regulation of deeds which are lodged late. In order to regulate this process a circular is hereby issued.

**3. Procedure**

3.1 These changes relate only to late lodgement. The current lodgement times remain unchanged.

3.2 Late lodgement is discouraged as previously agreed with the Conveyancing fraternity.

3.3 Late lodgement will be allowed in extreme and exceptional circumstances.

3.4 In instance where late lodgement is requested permission in writing from a Deputy Registrar must be obtained.

3.5 Only a Conveyancer may apply for late lodgement.

3.6 A late lodgement register with Deputy Registrar must be completed by the Conveyancer.

3.7 A late lodgement endorsement will be endorsed on the front cover of the deed.

3.8 Another register will be completed at Lodgement Section.

**4. Commencement Date**

The circular will come into operation from 1 July 2015

**REGISTRAR OF DEEDS  
PRETORIA**

**DATED: 1/07/2015**