

MAGISTRATES COURT CODES

Process Ref Key	Name	Rate (OLD)	Rate (NEW)	Scaled Rates					
				A (OLD)	A (NEW)	B (OLD)	B (NEW)	C (OLD)	C (NEW)
100	Drawing of documents	44.00	19.00						
101	Necessary service	7.00	12.00						
102	Perusing documents	4.00	7.00						
103	Copying charge	1.50	2.60						
104	Letter of Demand (Registered)	47.00	25.00						
105	Summons (unopposed)			56.00	81.00	187.00	271.00	277.00	402.00
106	Judgment (Unopposed)			56.00	81.00	143.00	207.50	233.00	338.00
107	Notice ito Rule 12(2)	27.00	39.00						
108	Notice ito Rule 54(1)	27.00	39.00						
109	Affidavit or Certificate (Unopposed)	44.00	19.00						
111	Registered letter to debtor (Unopposed) S57(1) or (3) or S58(2)	47.00	25.00						
112	Consent S57	45.00	65.00						
113	Consent S58	45.00	65.50						
114	Taking Instructions (Opposed)			225.00	326.50	300.00	435.00	360.00	522.00
115	Summons (Opposed)			113.00	164.00	157.00	228.00	188.00	273.00
116	Appearance (Opposed)			49.00	27.50	49.00	27.50	23.00	33.50
117	Notice under rule 12(1)(b)(2) (Opposed)			49.00	27.50	49.00	27.50	23.00	33.50
118	Plea (Opposed)			113.00	164.00	157.00	228.00	188.00	273.00
119	Claim in Reconvention (Opposed)			113.00	164.00	157.00	228.00	188.00	273.00
120	Reply (Opposed)			113.00	164.00	157.00	228.00	188.00	273.00
121	Production of documents for inspection (Opposed)			67.00	97.00	67.00	97.00	80.00	116.00
122	Copy of service (Opposed)			1.50	2.00	1.50	2.00	1.50	2.00
123	Recording of statements by witnesses			268.00	388.00	268.00	388.00	320.00	464.00
124	Notice of trial or reinstatement			49.00	27.50	49.00	27.50	23.00	33.50
125	Preparing for trial if counsel not employed			375.00	544.00	510.00	739.50	612.00	887.50
126	Attendance and Settlement negotiations			268.00	97.00	268.00	97.00	320.00	116.00
127	Attending court during trial (counsel not employed)			268.00	388.00	268.00	388.00	320.00	464.00
128	Attending court during trial (counsel employed)			0.00	0.00	108.00	156.00	128.00	186.00
129	Attending pre-trial conference			268.00	388.00	268.00	388.00	320.00	464.00
130	Attending court to hear reserved judgment			52.00	76.00	52.00	76.00	64.00	92.00
131	Correspondence sent (Opposed)			41.00	16.00	41.00	16.00	43.00	19.00
132	Correspondence received (Opposed)			7.00	10.00	41.00	16.00	43.00	19.00
133	Attendances (Opposed)			7.00	10.00	41.00	16.00	43.00	19.00
134	Telephone call (Opposed)			7.00	10.00	41.00	16.00	43.00	19.00
135	Telephone Consultation (Opposed)			228.00	330.00	228.00	330.00	276.00	402.00
136	Consultation (Opposed)			268.00	388.00	268.00	1320.00	320.00	1584.00
137	Refresher fee			233.00	338.00	330.00	478.00	396.00	574.50
138	Travelling time (Opposed)			180.00	262.00	180.00	262.00	216.00	314.00
139	Subsistence and travelling expenses (Opposed)	0.00							
140	Instructions to make application			56.00	81.00	113.00	164.00	135.00	196.00

Process Ref Key	Name	Rate (OLD)	Rate (NEW)	Scaled Rates					
				A (OLD)	A (NEW)	B (OLD)	B (NEW)	C (OLD)	C (NEW)
141	Instructions to make application for liquidation of close corporation, perusal of all documentation and consideration of merits and all necessary consultations			227.00	402.00	227.00	402.00	332.00	481.50
142	Attending court: unopposed (Counsel employed)			268.00	388.00	268.00	388.00	320.00	464.00
143	Attending court: opposed (Counsel employed)			0.00	0.00	408.00	156.00	428.00	186.00
144	Preparing for trial when opposed			233.00	338.00	277.00	402.00	332.00	481.50
145	Consultations and Settlement Negotiations when opposed			268.00	388.00	268.00	388.00	320.00	464.00
146	Attending on review of taxation	268.00	388.00						
147	Warrant of Execution	45.00	65.00						
148	Warrant of Execution - Reissue	49.00	27.50						
149	Release of immovable property attached	56.00	81.00						
150	Sale in Execution: immovable property	143.00	207.50						
151	Sale in Execution: movable property	97.00	141.00						
152	Security for Restitution	37.00	54.00						
153	Instructions for exception or application (Counsel Employed)	67.00	97.00						
154	Instructions on Trial (Counsel employed)	83.00	120.50						
155	Attending consultation with counsel	408.00	156.00						
156	Fees to Counsel: With brief to argue exception or application	330.00	478.50						
157	Fees to Counsel: With trial brief for the first day not exceeding R1360	937.00	1360.00						
158	Fees to Counsel: Travelling allowance	1.50	2.50						
159	Fees to Counsel: Necessary consultation	268.00	388.00						
160	Fees to Counsel: Refresher	563.00	816.50						
161	Fees to Counsel: Drawing up pleadings	450.00	217.50						
162	Miscellaneous: obtaining certified copy of judgment	34.00	49.50						
163	Miscellaneous: obtaining payment in terms of rule 18(4)	23.00	33.50						
164	S65a(1) Notice			94.0	136.50	443.00	207.50	469.00	245.00
167	Warrent of Arrest	37.00	54.00						
168	Emoluments Attachment Order	75.00	109.00						
169	Reissue (certificates included)	60.00	87.00						
170	Notice ito Rule 38	37.00	54.00						
171	Certified extract of Judgement	37.00	54.00						
172	Affidavit or certificate by the judgment creditor or his or her Attorney	27.00	39.00						
173	Registered letter to debtor ito S65A(2), S65E(6) or S65J(2)	47.00	25.00						
174	Acknowledgement of Debt	45.00	65.50						
175	Certificate order ito S65	27.00	39.00						
176	Attending postponed proceedings in terms of section 65E(3) of the act or attending proceedings at court pursuant to the arrest of a judgment debtor, director or officer or pursuant to a notice referred to in 65A(8) (b)	37.00	54.00						

Process Ref Key	Name	Rate (OLD)	Rate (NEW)	Scaled Rates					
				A (OLD)	A (NEW)	B (OLD)	B (NEW)	C (OLD)	C (NEW)
177	Subpoena: Drawing up a subpoena	41.00	16.00						
178	Subpoena: Necessary attendance	7.00	10.00						
179	Correspondence (S65)	41.00	16.00						
180	Attendances (S65)	41.00	16.00						
181	Telephone call (S65)	41.00	16.00						
182	Application for Garnishee Order in terms of S72			56.00	81.00			120.00	174.00
184	Obtaining certified copy of a judgment	34.00	49.50						
185	Application for an order of execution against the garnishee	34.00	49.50						
186	Garnishee Order	45.00	65.50						
187	Instructions to apply for administration order (S74)			67.00	97.00	94.00	136.50	150.00	217.50
188	Instructions on application under section 74Q (1) or to oppose such application or the granting of administration order			53.00	77.00	53.00	77.00	53.00	77.00
189	Application for administration order or review thereof and affidavit (S74)			94.00	136.50	94.00	136.50	94.00	136.50
190	Copies of application, affidavit and annexure for creditors (S74)			1.50	2.00	1.50	2.00	1.50	2.00
191	Perusal of application and other documents served (S74)			4.00	6.00	4.00	6.00	4.00	6.00
192	Attending court: Postponement or setting aside (S74)			25.00	36.00	25.00	36.00	25.00	36.00
193	Attending court: On any other hearing (S74)			53.00	77.00	101.00	146.50	101.00	146.50
194	Information furnished to creditor (S74)			7.00	10.00	7.00	10.00	7.00	10.00
195	Furnishing of a copy of the debtor's statement of affairs (S74)			1.20	1.50	1.20	1.50	1.20	1.50
196	Correspondence and Attendances (S74)			41.00	16.00	41.00	16.00	41.00	16.00
197	Other documents (Opposed)	41.00	19.00						
198	Waiting at court			180.00	262.00	180.00	262.00	216.00	314.00
199	Drawing up of all documents, affidavits, applications and notices, orders etc.	41.00	19.00						
200	Bill of Costs	0.00							
201	Attending taxation	0.00							
202	Notice of application for review of taxation and service	41.00	19.00						
203	Affidavit for taxation	41.00	19.00						
204	Notice of sale ito rule 41(8) or rule 43(6) / Conditions of sale ito rule 43(7)	41.00	19.00						
205	Drawing brief on exception or application (Counsel employed)	41.00	19.00						
206	Drawing brief on trial (Counsel employed)	41.00	19.00						
207	Request for Security in terms of rule 62(1)	41.00	19.00						
208	Furnishing Security in terms of rule 62(1)	41.00	19.00						

HIGH COURT CODES

Process Ref Key	Name	Base Amount (OLD)	Base Amount (NEW)
5	Consultation with client and witness to institute or defend action by attorney	500.00	710.00
6	Consultation with client and witness to institute or defend action by candidate attorney	152.00	216.00
7	Consultation to note, prosecute or defend an appeal by attorney	500.00	710.00
8	Consultation to note, prosecute or defend an appeal by candidate attorney	152.00	216.00
9	Attendance to Court at proceedings in terms of rule 37 by Attorney	500.00	710.00
10	Attendance by a candidate attorney to assist in contested proceeding	152.00	216.00
11	Conference with advocate by attorney	500.00	710.00
12	Conference with advocate by candidate attorney	152.00	216.00
13	Other conference which the taxing officer may consider necessary by attorney	500.00	710.00
14	Other conference which the taxing officer may consider necessary by candidate Attorney	152.00	216.00
15	Inspection in situ by attorney	500.00	710.00
16	Inspection in situ by candidate attorney	152.00	216.00
17	Attending to give or take disclosure by an attorney	500.00	710.00
18	Attending to give or take disclosure by a candidate attorney	152.00	216.00
19	Inclusive fee for necessary consultations and discussions with a client, witness, other party or advocate by an attorney	500.00	710.00
20	Inclusive fee for necessary consultations and discussions with a client, witness, other party or advocate by a candidate attorney	152.00	216.00
21	Appearance by an attorney in court or the performance by an attorney of any other functions of an advocate	0.00	
23	Time spent travelling by an attorney	500.00	710.00
24	Time spent travelling by a candidate attorney	152.00	216.00
25	Drawing up of formal statements, affidavits, witness statements, powers of attorney and prescribed forms etc, inclusive tariff per page	50.00	71.00
26	Drawing up other necessary documents such as instructions, further particulars, particulars of claim and other important documents, inclusive tariff per page	125.00	177.50
27	Drawing up letters, telegrams and facsimiles, inclusive tariff per page	50.00	71.00
28	Attending receipt of material document necessary for conduct of action, per page	25.00	35.50
29	Sorting and arranging and paginating pages by an attorney	500.00	710.00
30	Sorting and arranging and paginating pages by a candidate attorney	152.00	216.00
31	Making copies	1.25	1.80
32	Attending to arrange translation and thereafter to procure same by an attorney	500.00	710.00
33	Attending to arrange translation and thereafter to procure same by a candidate attorney	152.00	216.00
34	Necessary telephone calls by an attorney	500.00	710.00
35	Necessary telephone calls by a candidate attorney	152.00	216.00
36	Drawing bill of costs - 8.88% of Fees		
37	Drafting, issuing and execution of a warrant of execution and attendance (excluding sheriff fees)	250.00	355.00
38	Reissue of warrant of execution	63.00	90.00
39	Sending facsimile letters - actual cost of sending		
40	Testimony - expenses duly Incurred		
41	Attending taxation (8.88% of first R10 000, 4.26% of next R10 000 and 2.10% of the balance of bill)		