



Evert Kotze
HEAD: Rates Clearance, Refunds and Deeds

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Ref: Admin Fee for 2015 to 2016

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Attention: Property Committee
Cape Law Society

Conveyancing Attorneys
City of Cape Town

ADMINISTRATION FEE INCREASE – 2015 / 2016

At the Council meeting held in May 2015 the tariffs for the new financial year, including Sundry Charges, was tabled and approved.

Please note that the following Administration Fee for Rates Clearance applications was approved:

Type Of Application	Fee 2014 / 2015	Fee 2015 / 2016
Manual	R 293-50	R 310-50
Electronic	R 70-50	R 74-60
Duplicate Certificate	R 70-50	R 74-60

The above is VAT inclusive.

The current Administration Fee for the financial year 2014 / 2015 will be applicable to all applications for which payment schedules was successfully issued up to 30 June 2015.

As from 01 July 2015, immaterial of the date of application, the new Administration Fee will be applicable to all applications for which payment schedules has been issued from 1 July 2015.

Yours faithfully


BD Williams
Manager : Debtors & Cash
Directorate Revenue
City of Cape Town
OBO Chief Financial Officer