

Office of the Registrar of Deeds, P O Box 61873, Marshalltown, 2107 Tel: 011 843 8300; Fax: 011 843 8407

NOTICE TO ALL CLIENTS RE- CORRESPONDENCE LETTERS

Please take note of the following requirements to ensure that all correspondence letters served upon interdict section is authentic:

- Letters to be in the firms/companies/ sheriff office must have letter head and logo.
- Full address, contact details and reference.
- When stamp is used, the said stamp must be on its original form.

Certified copies of the above correspondence letters will only be accepted on extreme circumstances with the approval from the Registrar or Deputy Registrar of Deeds i. e when it is impossible to obtain the original.

Clients must ensure that the official at interdict or registry acknowledges receipt of all correspondence/ letters so served.

This notice is effective immediately

REGISTRAR OF DEEDS

DATE: 07/05/2015