

Lexis Convey v18.1.17

Release Notes

2022/09/09

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Lexis Convey – Lexis KYC Integration

Mortgagors, Parties, Transferors and Transferees Update

Lexis KYC is now integrated with Lexis Convey.

In the **Bonds** module the Mortgagors and Parties Tabs have been updated with the following Lexis KYC details:

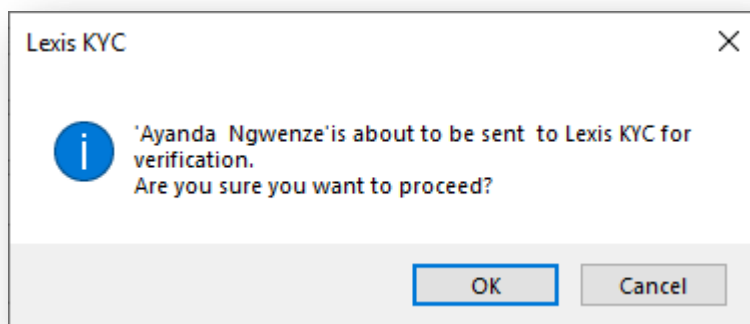
- Lexis KYC button
- Profile Status
- Customer Reference

In the **Transfers** module the Transferors and Transferees Tabs have been updated with the following Lexis KYC details:

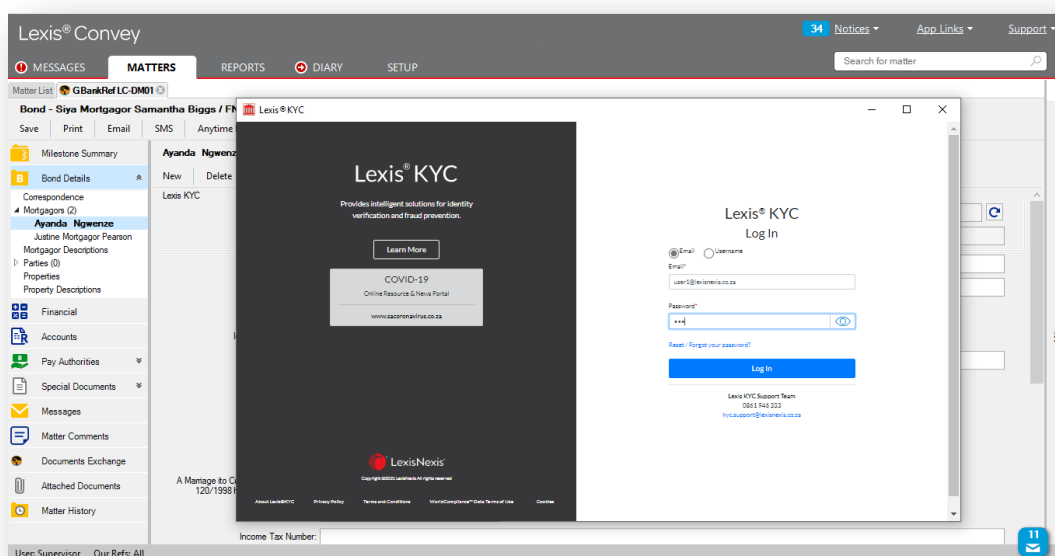
- Lexis KYC button
- Profile Status
- Customer Reference

The screenshot displays the Lexis Convey web application interface. The top navigation bar includes 'MESSAGES', 'MATTERS', 'REPORTS', 'DIARY', and 'SETUP'. A search bar is present on the right. The main content area is titled 'Bond - Siya Mortgagor Samantha Biggs / FNB Commercial Property Finance - New (Accepted)'. Below this, there are tabs for 'New', 'Delete', 'Lexis KYC', 'Move up', and 'Move down'. The 'Lexis KYC' tab is active, showing a form for 'Thabo Mortgagor Mzi Stone'. The form includes fields for Profile Status, Customer Reference, Surname (Stone), First Names (Thabo Mortgagor Mzi), Title, Identified by Passport?, Identity Number (8804057004084), Date of Birth (8/17/2022), Gender, Civil Partnership?, Marital Status (In community of property to each other), A Marriage to Customary Marriage Act 120/1998 has been entered into: No, ID Document Status (Current S.A. ID Document issued and correct), Income Tax Number, Spouse's Surname (Khumalo-Stone), Spouse's First Names (Amanda Spouse Zama), Spouse is Identified by Passport?, Spouse's Identity Number (8904190317086), Spouse's Date of Birth (8/17/2022), and Spouse Gender. A left sidebar contains various navigation options like Milestone Summary, Bond Details, Correspondence, Mortgagors (2), Parties (0), Properties, Financial, Accounts, Pay Authorities, Special Documents, Messages, Matter Comments, Documents Exchange, Attached Documents, and Matter History. The bottom status bar shows 'User: Supervisor' and 'Our Refs: All'.

Clicking the **Lexis KYC** button will allow you to confirm if you wish to proceed with sending the Mortgagors / Parties / Transferors / Transferees details to Lexis KYC for verification.

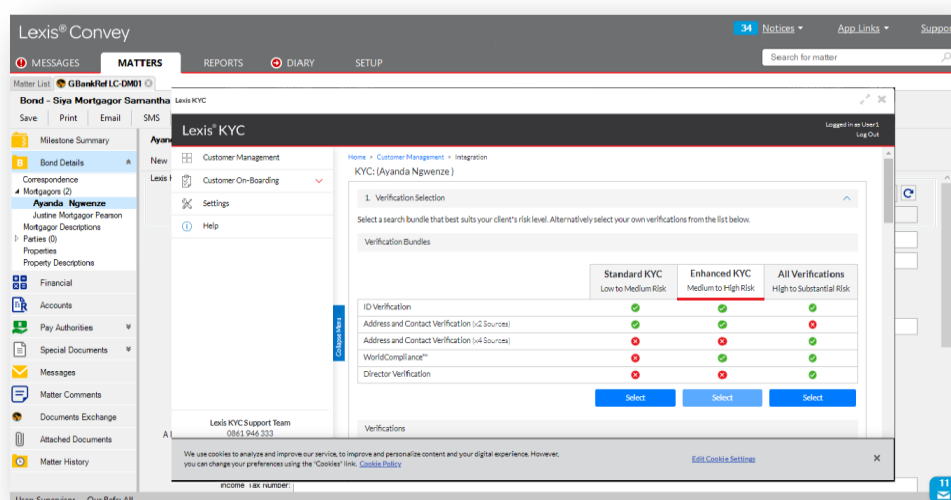


Once you confirm, you will be required to login to Lexis KYC with your Lexis KYC login credentials. Information on how to register for Lexis KYC will be provided as a link on the Lexis KYC login screen.



When you are in Lexis KYC, you will see the Mortgagors / Parties / Transferors / Transferees details that have been sent for verification.

Please add any additional information that may be required click 'Verify'.

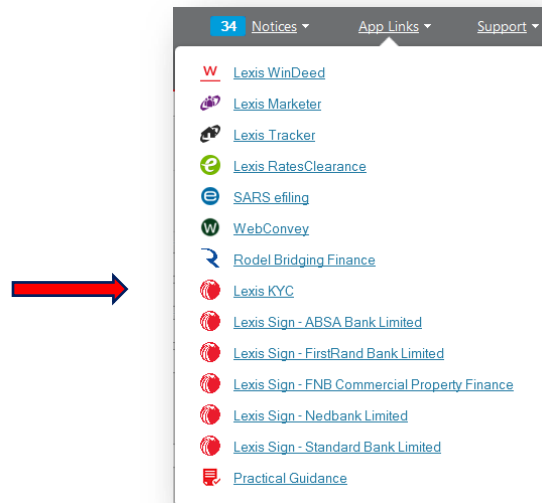


The Lexis KYC Verification status and Customer Reference will be displayed in Lexis Convey after Lexis KYC verification.

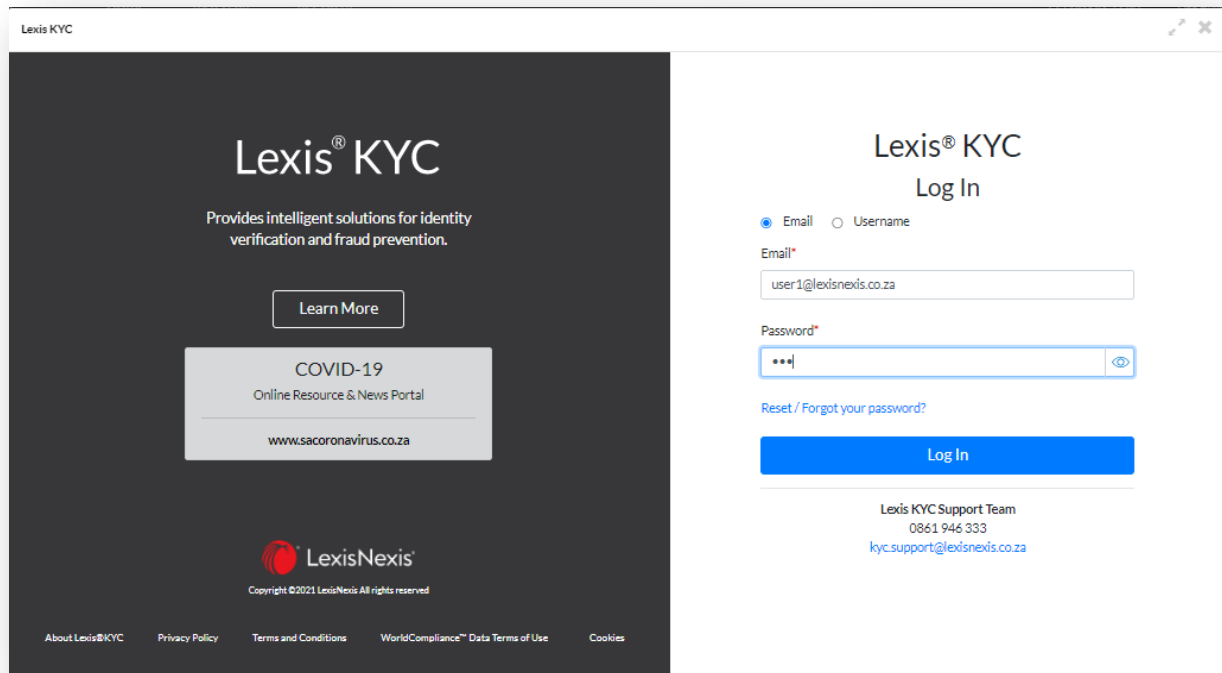
The screenshot shows the Lexis Convey application interface. The top navigation bar includes 'MESSAGES', 'MATTERS', 'REPORTS', 'DIARY', and 'SETUP'. A search bar is present on the right. The main content area displays a 'Bond - Siya Mortgage Samantha Biggs / FNB Commercial Property Finance - New (Accepted)'. The left sidebar shows a 'Milestone Summary' with various categories like 'Bond Details', 'Correspondence', 'Mortgagors (2)', 'Ayanda Ngwenze', 'Mortgagor Descriptions', 'Parties (0)', 'Properties', 'Property Descriptions', 'Financial', 'Accounts', 'Play Authorities', 'Special Documents', 'Messages', 'Matter Comments', 'Documents Exchange', 'Attached Documents', and 'Matter History'. The 'Lexis KYC' form is open, showing fields for 'Profile Status' (Attention), 'Customer Reference' (KYC-925574323), 'Surname' (Ngwenze), 'First Names' (Ayanda), 'Title' (dropdown), 'Identified by Passport?' (checkbox), 'Identity Number' (8512105180083), 'Date of Birth' (12/10/1985), 'Gender' (Male), 'Civil Partnership?' (checkbox), 'Marital Status' (Unmarried), 'A Marriage to Customary Marriage Act 120/1998 has been entered into:' (No), 'ID Document Status' (Current S.A. ID Document issued and correct), and 'Income Tax Number'.

App links

Lexis KYC has been added to the App links dropdown list



Clicking on the Lexis KYC link will allow you to login to Lexis KYC.



KZN Correspondent Conveyancing Fee 2022

The KZN Correspondent Conveyancing Fees have been updated to reflect the changes as per CIRCULAR 22 of 2022 which came into effect on 01 August 2022.

SARS Integration Updates

Nature of Party Update

The "Unincorporated Body of Persons - Joint Venture not registered with CIPRO" option on the 'Nature of Party' field in the Transferors / Transferees page has been removed.

Edit transferor

SARS details

First Names: Jannie SARS Limit [6/50]

Initials: J

Surname: van der Merwe

Identity number: 7302065000005

Date of birth: ☒ 2/6/1973

Gender: Male

Share of property %: 100.00

Nature of party: ⚠

Marital status: Public Company - Registered with CIPC

Cell number: Retirement Fund - Pension, Provident and Annuity Funds regulated by the Financial Services Board

Income tax number: Secondary Co-Operative - Registered with CIPC

Annual income: Sectional Title Entity - Sectional Title Schemes created and managed under the National Sectional

VAT number: Sole proprietor - An Individual trading under Personal Capacity

Country of residence: Special Trust - Type A - Trust Incorporated under the Trust Property Control Act No. 57 of 1988

Passport number: Special Trust - Type B - Trust Incorporated under the Trust Property Control Act No. 57 of 1988

Passport country: Tertiary Co-Operative - Registered with CIPC

Effective date of transaction: ☒ 9/6/2022 Date sale agreement was signed

Connected to buyer: ☐

Marital notes:

Save and Previous Save and Next Save and Close

ID Number

ID number field validation has been updated for Transferors and Transferees as follows:

- The ID Number is not required if the Passport Country of citizenship = ZAF or ZA.
- The Passport Country is not to be supplied when ID Number is provided.
- The Passport Number and Passport Country are required if Passport Country of citizenship is any other country except ZAF or ZA.

Passport Country

Passport Country field validation has been updated for Transferors and Transferees as follows:

- When the Passport Number is completed, the Passport Country becomes mandatory.
- If the Passport Country of citizenship = ZAF or ZA, then the ID Number becomes mandatory.
- The Passport Country must not be supplied when an ID Number is provided.
- If the Passport Country of Citizenship is any other country except ZAF or ZA, then the Passport Number and Passport Country becomes mandatory.

FirstRand Bank Home Loans: Financial Tab

A new 'Insurance Details' field has been added below the 'Amount of Insurance' to the **Financial** page for FirstRand Bank Home Loans.

Lexis® Convey

MESSAGES MATTERS REPORTS DIARY SETUP

Matter List: FileRef\WG12345 007000460000100010004 AGFNB HL 44/2022

Bond - MR I ESSOP MRS A KADIR / FirstRand Bank Limited - New (Lodged)

Save Print Email SMS Anytime Milestones Send/Receive Lexis WinDeed Lexis Tracker Accounting

Milestone Summary Bond Details Financial Accounts Pay Authorities Special Documents Messages Matter Comments Documents Exchange Attached Documents Matter History

Financial

Interest Rate: 11.5

Fixed Interest? ☐

Instalment: 3182.61

Payment must be made prior to which day of the month?

Account Number to be Debited:

Building Bond? ☐

Amount of Insurance: 987000.00

Insurance Details: ☐

Total Tariff Fee: 8840.00

Firm's Tariff Fee: 8840.00

Fee reduction amount: 0.00 ☐ BEE discount required

Firm's fee earned: 8840.00

Non Prejudice Clause:

Service Fee: 5.63

Assessment Fee: 615.60

Initiation Fee: 199.50

Date of Purchase: ☒ 11/27/2003

Purchase Price:

Estimated Transfer Costs:

User: Supervisor Our Refs: All

Clicking the 'Insurance Details' field will display the Insurance Details.

Lexis® Convey

MESSAGES MATTERS REPORTS DIARY SETUP

Matter List: FileRef\WG12345 007000460000100010004 AGFNB HL 44/2022

Bond - MR I ESSOP MRS A KADIR / FirstRand Bank Limited - New (Lodged)

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Milestone Summary Bond Details Financial Accounts Pay Authorities Special Documents Messages Matter Comments Documents Exchange Attached Documents Matter History

Financial

Interest Rate: 11.5

Fixed Interest? ☐

Instalment: 3182.61

Payment must be made prior to which day of the month?

Account Number to be Debited:

Building Bond? ☐

Amount of Insurance: 987000.00

Insurance Details: ☒

Insurance Company Name: Insurer

Insurance Policy Number: 654/32

Insurance Company Address:

Insurance Phone Number:

Total Tariff Fee: 8840.00

Firm's Tariff Fee: 8840.00

Fee reduction amount: 0.00 ☐ BEE discount required

Firm's fee earned: 8840.00

Non Prejudice Clause:

Service Fee: 5.63

Assessment Fee: 615.60

User: Supervisor Our Refs: All

Lexis DocAssembly (LDA) Various enhancements: New and Existing Documents

The following changes have been applied.

Standard Bank

The following document has been added to the **Additional Forms** Print group for Standard Bank

- KYC Guidelines

FNB Home Loans

The following document has been updated to include the 'Purchase Price' from the **Financial** Tab for FNB Home Loans:

- Confirmation by Conveyancer

FNB Home Loans Wealth

The following document has been updated to include the 'Purchase Price' from the **Financial** Tab for FNB Wealth:

- Confirmation by Conveyancer

ABSA Home Loans

A new document has been added to the **Documents for Signature** for ABSA Home Loans:

- Collateral Bond

ABSA Home Loans MT70

Payment Details (70) Milestone Update

The Payment Details (70) milestone has been updated for ABSA Home Loans.

In the **Financial** tab, the Payment Details have been updated with the following new fields:

- Ultimate Debtor Name
- Debtor Account Holder Name
- Debtor Account Holder ID Number
- Debtor Account Holder Cell Number
- Date Adjustment Type

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SBSA MT71

New Postal Address of Mortgagor(71) Update

The New Postal Address of Mortgagor (71) Milestone has been updated for Standard Bank Home Loans.

The functionality will be hidden behind an Online setting. It will be switched on when it goes live.

In the **Mortgagors** Tab, the Correspondence details have been updated with the following new fields:

- Contact Details
 - Email
 - Cell Phone
 - Work telephone
 - Home telephone
- Residential Address
- Postal Address
- Future Residential Address
- Future Postal Address

SBSA MT87

Additional Participant Details (87) Milestone Update

The Additional Participant Details (87) milestone has been updated for Standard Bank Home Loans. The functionality will be hidden behind an Online setting. It will be switched on when it goes live.

In the **Mortgagors** Tab, the Correspondence Details have been updated with the following new fields:

- Cell Phone Number
- Email address
- Future Correspondence Address
- Future Residential Address

For Individual Mortgagors that are married with a spouse, a new **Spouse Correspondence Details** section has been added below the Correspondence details with the following new fields:

- Correspondence Address
- Residential Address

- Future Correspondence Address
- Future Residential Address

In the **Parties** Tab, the Correspondence details have been updated with the following new fields:

- Future Correspondence Address
- Future Residential Address

For **Individual Parties** that are married with a spouse, a new **Spouse Correspondence Details** section has been added below the Correspondence details with the following new fields:

- Correspondence Address
- Residential Address
- Future Correspondence Address
- Future Residential Address

ABSA Home Loans MT87

Participant Details (87) Milestone Update

The Participant Details (87) Milestone has been updated for ABSA Home Loans. The functionality will be hidden behind an Online setting. It will be switched on when it goes live.

The following field has been added to the Participant Details (87) milestone.

- Cell Number

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